

Minutes of the Inaugural Meeting of the WASSI - Matamata January 2017

Opening:

The inaugural meeting of the Walsh Aviation Support Society Inc (WASSI) opened at 2115hrs NZDT in the Matamata Aeroclub at Waharoa Aerodrome on Friday the 20th of January 2017.

Attended by:

Bianca Barbarich-Bacher; Dean Beverley; Steven Bodt; Marc Brogan; Dene Busby; Taran Busby; Carlton Campbell; Wayne Coupland; Carolyn Craig; Phillip Craig; Ross Crawford; Simon Davies; Amanda De Monte; Chris Fraser; John Hamilton; Brian Haybittle; Kelly Haybittle; James Hillson; Jack Holworthy; David Jupp; Kate Lindsey; Jeremy Long; Penny Mackay; Daniel McDonald; Tui McInnes; Sue Mealing; Rod Milne; Murray Miskelly; Simon Nicholson; Gary Parata; James Pengelly; Jason Robson; Janelle Rouse; Nick Rowe; Steve Scott; Aaron Silcock; Mellissa Silcock; Andrew Sims; Jeshneel Singh; Jill Smith; Dani Stevens; Glen Sycamore; Janet Taylor; Matt Tiernan; Nic Vanderschantz; Sam Watson; Jeffrey Walton; Alex Warriner; Mark Woodhouse.

Introduction:

The meeting was opened by Mark Woodhouse, who introduced the concept, purpose and processes of the Walsh Aviation Support Society Inc (WASSI). Questions and open discussion were invited and encouraged.

Purposes of the WASSI:

- **Raise and hold funds** toward the purchase of a fleet of training aircraft and any supporting facilities and equipment that can be used by the Walsh Memorial Scout Flying School;
- **Acquire and maintain a fleet of training aircraft** and associated facilities and equipment;
- The general and fiscal support and benefit of aviation and aviation students; and,
- Do anything necessary or helpful to the above purposes.

The process will involve:

- Forming the WASSI;
- Incorporating the WASSI with the NZ Companies Office;
- Registering the WASSI with the Charities Commission in order gain tax exempt status (including resident withholding tax);
- Working with the IRD to gain "Approved Donee Status", so that individuals and organisations that make donations to the WASSI can claim a tax deduction for their donations; and,
- We all work on attracting and generating donations.

Draft Rules:

The rules as drafted were distributed, considered, discussed and accepted.

Formation of the Committee:

- The meeting discussed and agreed that the Committee should comprise between five and seven members.
- The meeting discussed and agreed that a Committee Member may hold up to two positions as an officer.
- The meeting discussed and agreed that the Chair/President and the Secretary should be Mark Woodhouse.
- The meeting discussed and agreed that the Treasurer should be Steven Bodt.

- The meeting discussed and agreed that the other Committee Members should be John Hamilton, David Jupp and Steve Scott.
- The meeting discussed and agreed that the term for holding a Committee position should be two years, which can be renewed by majority vote at a General Meeting.

Integration of the Walsh Support Fund:

The meeting discussed the integration of a proportion of the Walsh Support Fund (Instructor's Fund) into the WASSI:

- As at the 20th of January 2017, the Walsh Support Fund stood at \$16,475.53.
- James Hillson anticipated at least \$2,400 would be collected from instructor renewals at this year's school.

Mark Woodhouse proposed that the Walsh Support Fund (Instructor's Fund) transfer \$17,000 to the WASSI once incorporation and registration was completed.

The meeting voted unanimously in favour of the proposal.

Applications:

Society rules require a membership subscription. Mark Woodhouse proposed setting this subscription at \$20, which is valid for the life of the member and is not renewable each year.

The meeting voted unanimously in favour of the proposal.

Application forms were completed for all who attended the inaugural meeting. Consequently those at the meeting can consider themselves Foundation Members of the WASSI.

General Questions / Discussion:

Brian Haybittle suggested utilising the services of professional fund raisers and offered to liaise with those who he had worked with in the raising of funds for youth yachting. The Committee acknowledged his suggestion and undertook to consider it once the incorporation, registration and achievement of IRD "Approved Donee Status" was complete.

Kate Lindsay suggested creating a graduated acknowledgement system for donations. The Committee acknowledged her suggestion and undertook to consider it once the incorporation, registration and achievement of IRD "Approved Donee Status" was complete.

Steven Bodt undertook to open a Society bank account with the ASB once incorporation of the WASSI with the NZ Companies Office was complete.

Mark Woodhouse undertook to create a Facebook page for the WASSI, set up a website for the WASSI and set up a XERO account for the WASSI, once incorporation of the WASSI with the NZ Companies Office was complete.

Mark Woodhouse encourage all WASSI members to consider making a donation for the cause and to engage with others to progress our objectives of raising funds for a fleet of aircraft for Walsh. For example, if all members (currently 54) chose to set up an automatic donation of \$20 per week this would bring in \$56,000 per year. This alone would nearly be enough to purchase one two seat aircraft, such as we currently use, per year.